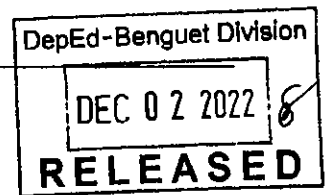




Republic of the Philippines
Department of Education
Schools Division of Benguet



DIVISION MEMORANDUM

No. 372 s. 2022

TO: All Members of the HRM Promotion and Selection Board
PSDSs/ Concerned School Principal
Sub-Committee Chairperson or Members

**SUBJECT: HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD
ASSESSMENT/REVIEW WITH TECHNICAL ASSISTANCE**

DATE: December 01, 2022

1. The HRM Promotion and Selection Board will conduct an Interview, and Assessment/ Review on the application document of applicants of Administrative Officer II on **December 05 and 06, 2022** and review of documents for various positions (Master Teacher and Head Teacher) on **December 09, 2022** at SDO Adivay Hall.
2. Details of the schedule can be accessed thru this link <https://tinyurl.com/AO2Instructions>
3. The applicants are required to observe health protocols (wearing of facemask is necessary).
4. Meals and snacks for the SDO HRMPSB members shall be charged against the Division MOOE; while travel and other expenses incurred by the representatives per school for the review of documents on December 09, 2022 shall be charged to School MOOE subject to the usual budgeting, accounting and auditing rules and regulations, hence, they are likewise advised to bring their own beverages and snacks.
5. Immediate and wide dissemination of this memorandum is requested.

GLORIA B. BUYA-AO
Schools Division Superintendent



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